INTERNATIONAL TRADE INTERNSHIP
U.S. Commercial Service | U.S. Department of Commerce, Westchester
NY Office

The U.S. Commercial Service Westchester is your local federal government office with a global network that provides customized solutions enabling New York companies to sell U.S. made products and services internationally.

Opportunities:

Market Research:
Utilizing federal government databases, trade journals and internet based market research to assist companies identify best market prospects.

Marketing/Promotional:
Promoting overseas trade shows, export leads, seminars and other trade activities. Event/seminar support. Promoting CS Westchester via social media and traditional marketing. Aiding in creating newsletters.

Business Counseling:
Directing telephone inquiries from exporters regarding trade requirements, regulations, documentation, country issues, commodity classification, etc. Attend meetings with local businesses to assess exporting needs.

Special Projects as assigned.

Requirements:
- U.S. Citizenship
- Volunteer positions only
- Interest in International Trade
- Enrollment in accredited college or university
- Graduate or undergraduate status 3.0 minimum GPA - all majors welcome
- 10-16 hours + per week availability

Email resume and cover letter to: Joan Kanlian, joan.kanlian@trade.gov

Director
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