

# The Mitsubishi UFJ Trust Scholarship Foundation

## The Rules Concerning Special Scholarship for Students from Abroad

### Chapter General Provisions

#### Article 1 Eligibility

Any student meeting all of the following conditions may apply for a scholarship provided by The Mitsubishi UFJ Trust Scholarship Foundation (hereinafter “the Foundation”).

1. The student shall be domiciled in a foreign country and wish to study at a university or college in Japan.
2. The student shall be superior in studies and personality, mentally and physically fit, and 35 years of age or younger.
3. The student shall aim to become engaged in business or study of science in the future.
4. The student shall lack an adequate financial base to support his or her intended study in Japan.

#### Article 2 Categories and amounts of scholarship

1. Categories of the scholarship students are as follows:

- (1) Undergraduate scholarship students
- (2) Graduate scholarship students

2. Amounts of scholarship shall be as follows:

- (1) Tuition fee

Tuition fee shall be covered in full. When the student is given any reduction or exemption in the payment of the tuition fee, however, the scholarship shall cover only the amount after such reduction or exemption.

- (2) Living expenses

Living expenses shall be provided in a flat amount of ¥100,000 per month.

- (3) Admission fee

Admission fee shall be covered in full. When the student is given any reduction or exemption in the payment of the admission fee, however, the scholarship shall cover only the amount after such reduction or exemption.

### **Article 3 Duration of scholarship**

1. The scholarship shall commence from the beginning of the academic year for which the student is adopted until the end of the minimum period of study for the course applied for. In the case of a graduate school where study consists of the first curriculum years and the second curriculum years, the duration shall apply to the length of each curriculum.
2. The provision of the preceding paragraph notwithstanding, the duration of scholarship may be extended under exceptional circumstances based on an application by the student, subject to the Foundation's approval.

## **Chapter Adoption as Scholarship Student and Provision of Scholarship**

### **Article 4 Application documents**

Application for scholarship shall be made by submitting following documents :

1. Application form.
2. Recommendation letter by the school president or the guidance teacher.
3. Academic record certificate.
4. Document evidencing the student's admission to the university or college with which the student wishes to enroll.
5. Recent photograph.

### **Article 5 Decision of adoption**

1. The adoption shall be decided by the Board of Directors based on recommendation by the Screening Committee. The Board may delegate authority of decision to the Screening Committee within the scope formerly determined by the Board. Result of selection shall be informed to the Chairman and each member of the Board.
2. The adopted student shall submit a letter of pledge and a document evidencing authorization of entry or residence in Japan.

### **Article 6 Timing of the provision of scholarship**

The scholarship mentioned in Article 2, Paragraph 2 with the exception of living expenses shall in principle be made after the papers (receipt, etc.) evidencing the relevant payments have been received by the Foundation.

### **Article 7 Report on academic record**

At the end of each academic year, the student shall submit a certificate of academic record to the Foundation through the office in charge of scholarships at each university or college where the student is enrolled.

### **Article 8 Other reports**

In any of the following events, the student shall immediately notify the Foundation in writing.

1. Absence from school lasting for a month or longer due to sickness or accident.
2. Official temporary leave (*kyugaku*), restitution (*fukugaku*), change of faculty, change of school, repeating of the same grade (*ryunen*) or withdrawal.
3. Forced suspension (*teigaku*) or any other disciplinary action by the school authority.
4. Change of name, address or other important matters pertaining to the student.

### **Article 9 Approval of concurrent scholarship**

The student may not receive any grant or loan for school and other expenses from any other institution (with the exception of the Japan Student Services Organization). This prohibition may be excepted, however, if approved by the Foundation upon reviewing an application submitted by the student explaining the need for and particulars of a concurrent scholarship.

### **Article 10 Suspension of scholarship**

If the student comes under one of the following conditions, the scholarship may be suspended by the Foundation.

1. Official temporary leave or long absence from school
2. Any other circumstances where, upon consulting with the school president or the guidance teacher, the Foundation finds such suspension appropriate as an effective means of guidance to the student.

### **Article 11 Resumption of scholarship**

A scholarship suspended under the provision of the preceding article may be resumed by the Foundation upon reviewing an application by the student stating that the reason for the suspension has ceased to exist.

### **Article 12 Termination of scholarship**

If the student comes under one of the following conditions, the scholarship may be terminated by the Foundation upon consulting with the school president or the guidance teacher. Depending upon the reason or time of the occurrence, the Foundation may request restoration of the scholarship already paid to the student.

1. Circumstances obviating the student's need for the scholarship.
2. Sickness or accident disabling continued study by the student.
3. Incidence of difficulty in the study and/or life of the student of such nature and degree that the Foundation concludes that the student has become unfit for the continued provision of the scholarship.
4. Loss of enrollment through disciplinary action by the school authority or voluntary withdrawal.

### **Article 13 Declination of scholarship**

The student may at any time decline the scholarship provided by the Foundation.

## **Chapter Guidance and Assistance**

### **Article 14 Guidance and assistance**

In order to help the student keep fit mentally and physically, the Foundation will provide guidance and assistance deemed appropriate in light of the student's academic record and living conditions, with the cooperation of the school president or the guidance teacher.